

Graduate Council  
April 18, 2019  
Library 6th Floor Conference Room 603

Voting Members Present:

Amanda Wheeler, David Jeong, Deborah Chappel-Daniel, Gil Fowler, Joan Henley, John Mello, Lauren Schack Clark, Lisa Waggoner (Proxy for Mark Foster), Paul Sikkel, Shawn Drake, Steve Green, Tanja McKay, Tarnisha Tilson

Non-Voting Members Present:

Jesse Blankenship, Karen Wheeler, Summer DeProw

Non-Members Present:

Kimberley Davis (Education), Thomas Risch (Research and Technology Transfer), John Hall (Psychology and Counseling), Mary Elizabeth Spence (Assessment), Samuel Noi (GSC President Elect), Matthew Arnold (GSC Vice President Elect)

Members Absent:

Lauri Umansky, Tracy Finch, Shaneka Brandon

Meeting called to order 3:00 pm

1. Motion to approve March 28, 2019 Minutes: Lauren Schack Clark. Second: Gil Fowler. Passed.
2. Old Business:
  - a. Tabled Graduate Faculty Status Requests:
    - i. 2018G\_NC36\_TABLED\_Temp\_Peggy-Wright
      1. No documents resubmitted for NC36.
3. Curricular
  - a. Motion to approve EBS21-EBS29: Gil Fowler. Second: John Mello. Passed.
    - i. 2019G\_EBS21\_CR\_ELSE-5043-Educational-Diagnosis-and-Assessment-in-Special-Education
    - ii. 2019G\_EBS22\_CR\_ELSE-6013-Contemporary-Issues-in-Special-Education
    - iii. 2019G\_EBS23\_CR\_ELSE-6053-Educational-Procedures-for-Individuals-with-Mild-Disabilities
    - iv. 2019G\_EBS24\_CR\_ELSE-6073-Educational-Procedures-for-Moderate-to-Profound-Disabilities

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- v. 2019G\_EBS25\_CR\_ELSE-6423-Special-Education-Law
  - vi. 2019G\_EBS26\_NC\_ELSE-6083-Culturally-Responsive-Teaching-REVISION1
  - vii. 2019G\_EBS27\_NC\_ELSE-6043-Strategies-for-Teaching-Exceptional-Learners-in-the-Content-Areas-REVISION1
  - viii. 2019G\_EBS28\_NC\_ELSE-5653-Literacy-and-Language-Development-for-Exceptional-Learners-REVISION1
  - ix. 2019G\_EBS29\_BC\_ELCSE-Adult-Education-Prefix-Changes
- b. Motion to approve EBS30-EBS31: Joan Henley. Second: John Mello. Passed.
- i. 2019G\_EBS30\_BC\_EdS-School-Psych-Program-Desc-and-Grad-Requirements
  - ii. 2019G\_EBS31\_BC\_EdS-School-Psych-Admissions-Deadline
- c. ECS01-ECS07:
- i. Motion to change course titles for ECS01-ECS07 where currently unspecified to specify that they are engineering courses: John Mello. Second: Gil Fowler. Passed.
  - ii. Motion to approve ECS01-ECS07 with the provision that course titles are changed as requested: Steve Green. Second: Tanja McKay. Passed.
    - 1. 2019G\_ECS01\_BC\_Master-of-Engineering-Management-Reconfig
    - 2. 2019G\_ECS02\_NC\_EGRM-6053-Engineering-Economy
    - 3. 2019G\_ECS03\_NC\_EGRM-6063-Engineering-Law-and-Ethics
    - 4. 2019G\_ECS04\_NC\_EGRM-6083-Project-Management
    - 5. 2019G\_ECS05\_NC-EGRM-6103-Entrepreneurship
    - 6. 2019G\_ECS06\_NC\_EGRM-6113-Finance-and-Budgeting
    - 7. 2019G\_ECS07\_NC\_EGRM-6123-Human-Resources
- d. Motion to approve LAC09-LAC10: Shawn Drake. Second: Amanda Wheeler. Passed.
- i. 2019G\_LAC09\_CD\_POSC-6633-Public-Information-Management

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- ii. 2019G\_LAC10\_NC\_POSC-6473-Strategic-Planning-Policy-and-Management
  - e. Motion to approve LAC11, LAC13, and LAC14: John Mello. Second: Gil Fowler. Passed.
    - i. 2019G\_LAC11\_CD\_ENG-5223-Milton
    - ii. 2019G\_LAC13\_CR\_ENG-6563-Teaching-Literature-in-the-Schools<sup>1</sup>
    - iii. 2019G\_LAC14\_CR\_ENG-6712-Preceptorship-in-Teaching-Composition<sup>2</sup>
  - f. 2019G\_LAC12\_CR\_ENG-6533-Teaching-Writing-in-the-Schools
    - i. Requires, and does not yet have COPE approval.
    - ii. Motion to table: John Mello. Second. Gil Fowler. Passed.
  - g. Motion to approve NHP31-NHP32: Tanja McKay. Second: Lauren Schack Clark. Passed.
    - i. 2019G\_NHP31\_CD\_PT-7612-Methods-of-Instruction
    - ii. 2019G\_NHP32\_BC\_PT-Curricular-Sequence-Change
  - h. Presented for information only; no action required:
    - i. 2019G\_NHP33\_LON5\_Adult-Gerontology-Clinical-Nurse-Specialist-Graduate-Certificate-and-Option-REVISION1  
  
2019G\_NHP33b\_CNS-Program-Closure-Notification
4. Non-Curricular Items
- a. Graduate Faculty Status Applications
    - i. Motion to approve NC15-NC18: John Mello. Second: Amanda Wheeler. Passed.
      - 1. 2019G\_NC15\_REGULAR\_Gary-Edwards
      - 2. 2019G\_NC16\_PROFESSIONAL\_Matthew-Robins
      - 3. 2019G\_NC17\_PROFESSIONAL\_Michael-Gray

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<sup>1</sup> Post-meeting action: Upon review discovered that 2019G\_LAC13 is missing required COPE approval and must be tabled.

<sup>2</sup> Post-meeting action: Upon review discovered that 2019G\_LAC14 is missing required COPE approval and must be tabled.

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4. 2019G\_NC18\_AFFILIATE\_Matthew-Moore

ii. 2019G\_NC19\_REGULAR\_William-Hinkle<sup>3</sup>

1. No action taken because William Hinkle appears to be in his initial six-year term of graduate faculty status and will be granted an additional six year term upon promotion to associate professor.

b. Continued discussion about graduate assistantship terms and graduate admissions policies.

- i. Motion to approve graduate assistantship terms presented to SGOC: Amanda Wheeler. Second. John Mello. Passed.

- ii. Graduate admissions policy rewrite is still a work in progress and will return to Graduate Policy Group subcommittee for further consideration.

5. Member Items

- a. Change in semester length - Shawn Drake asks the group going forward how they'd like to handle proposals with only fourteen weeks of content. Group agrees they'd like to require fifteen weeks of content for traditional courses. Shawn requests that the Council reach-out to proposal contacts when there are issues with this to have proposals corrected prior to meeting.

- b. Graduate Faculty Status database on website – Amanda Wheeler noticed some strange things displayed in the database. Council suggests that status type be added as a column on display. Also suggests that those with expired statuses not be left in the database for any longer than a year post-expiration.

Motion to adjourn at 4:09 pm: Shawn Drake. Second. Joan Henley. Passed.

### Standard Subcommittee Memberships

Subcommittee 1	Subcommittee 2	Subcommittee 3
Gil Fowler	Steve Green	Shawn Drake
Deborah Chappel Daniel	David Jeong	Mark Foster

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<sup>3</sup> Post-meeting action: Discovered that William Hinkle is a temporary assistant professor, and as such, does not currently have or qualify for Regular graduate faculty status. Graduate faculty status application reconsidered for Professional status and distributed to Council for a vote via email. Vote: 9 in favor of approval, and 0 opposed. Passed.

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Lauri Umansky	Joan Henley	Tanja McKay
John Mello	Tarnisha Tilson	
Can review: AGRI, ECS, EBS, NHP, SM	Can review: BU, LAC, NHP, SM	Can review: AGRI, ECS, BU, EBS, LAC

To access graduate faculty status applications:

<http://www.astate.edu/a/shared-governance/shared-governance-committees/undergraduate-curriculum-council/graduate-council/noncurricular>

Password: **Grad\_Faculty**

To access curricular proposals

<https://www.astate.edu/a/shared-governance/shared-governance-committees/undergraduate-curriculum-council/graduate-council/current-documents.dot>